



Afterschool Awards of Excellence 2009 Guidelines

The Arizona Center for Afterschool Excellence is proud to announce that nominations are now open for the annual **Awards of Excellence** to recognize the outstanding contributions of afterschool staff, programs and champions.

One award will be made in each of the following categories—Individual, Program, and Leadership. Each recipient will receive a \$500 cash award, a one year membership to the Arizona Center for Afterschool Excellence, a companion membership to the National AfterSchool Association (NAA), a one-year subscription to *School-Age NOTES* newsletter, and paid registration to the annual Arizona Center for Afterschool Excellence conference in Mesa, Arizona, November 14, 2009. The recipient will be honored at an awards luncheon at 11:30 a.m. at the Tempe Center for the Arts, Lakeside Room on Wednesday, October 14, 2009 and also will be recognized at the annual conference on Saturday, Nov. 14. In addition, the Center's Board of Directors will confer the Afterschool Champion Award.

General Criteria for all Center Awards

Each Center for Afterschool Excellence Award has its own specific criteria. Nominations must be received at the Center by the deadline in order to be considered for the current awards cycle. Center Awards nominations are due September 14, 2009.

When nominating someone to receive a Center for Afterschool Excellence Award:

- Write nominations with each specific award's eligibility in mind. Each nominee will be rated based on the criteria for the award category including activities, accomplishments, and contributions which demonstrate the specific criteria for that award.
- Explain, where applicable, the specific results and impact of the nominee's efforts that strengthen the case for that award. Give detailed examples of why the nominee should be selected.
- Attach letters of support from colleagues, parents and students.
- Attach relevant supporting documents, including: articles or other commendations, or recognition they have received.

2009 Spotlight on Afterschool Awards Luncheon

Wednesday, October 14, 2009, 11:30 a.m.

Tempe Center for the Arts
Lakeside Room
700 W. Rio Salado Parkway
Tempe, AZ 85281

2009 Afterschool Awards of Excellence Descriptions

Afterschool Excellence Award - Individual

Staff who have worked directly with children in an afterschool program for at least two years are eligible for the award. Candidates must work a minimum of ten hours a week as an employee of an afterschool program that meets five days a week. The program can be private, based in a school, neighborhood location, or military base. A supervisor, parent, board member, school administrator or teacher, etc. must submit the application on behalf of the nominee.

Candidates must be an outstanding member of the profession whose work exemplifies afterschool best practices. His or her work reflects inclusive understanding of the needs of children, youth and families, continued professional development, and the highest standards of afterschool program quality.

Afterschool Excellence Award - Program

Individual program sites which have operated for at least two years are eligible for the award. Programs must operate at least five days a week. The program can be private, based in a school, neighborhood location, or military base. A program director, supervisor, staff, parent, board member, school administrator or teacher, etc. may submit the application on behalf of the nominee.

Candidates are an exemplary program that meets the highest standards of quality in the field, and demonstrate capacity to meet the needs of children, youth and families in their community.

Afterschool Excellence Award – Jane Romatzke Leadership Award

Afterschool leaders who have seven or more years experience in administering afterschool programs are eligible for the award. Candidates must be an outstanding member of the profession whose work exemplifies afterschool best practices. The program can be private, based in a school, neighborhood location, or military base. A supervisor, parent, board member, school administrator or teacher, etc. must submit the application on behalf of the nominee.

His or her work reflects inclusive understanding of the needs of children, youth and families, continued professional development, and the highest standards of afterschool program quality. He/she has made significant contributions over time to the afterschool field. Some ways to make these contributions: serve on a Center committee or the Board; chair an event for the Center or another organization; represent the Center at national conferences, meetings or events; provide outstanding training in the afterschool field in general in addition to their own; advocate for the profession.

Review Process

Nominations are reviewed by the Awards Committee, which then submits their recommendations to the Board of Directors for final approval.

NOMINATION FORMS ARE AVAILABLE AT www.azafterschool.org or you may call the Center to have them faxed or mailed. Nominations for all Awards of Excellence should be mailed, faxed or emailed to:

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